

## Introduction

This note describes

- 1 What qualifies an organisation to become a Community Chaplaincy Member of the Association?
- 2 What do we expect established Members to conform to?

It is intended as a guide to requirements of FULL MEMBERSHIP. The CCA Board will exercise discretion where an organisation does not fully meet the requirements. In cases where they are not fully met the CCA Board may offer:

- START-UP MEMBERSHIP for new organisations who would be able to meet all the requirements once established
- ASSOCIATE MEMBERSHIP for those organisations aligned to, but different from Community Chaplaincy
- FAITH GROUP PARTNER membership for local faith communities (e.g. churches)
- FULL MEMBERSHIP in exceptional cases where the Board deems that the network would be enhanced by the membership of a particular organisation even though circumstances prevent it meeting all criteria.

There will also be INDIVIDUAL MEMBERSHIP for those individually involved in Community Chaplaincy organisations and for those who support the movement.

## A. What qualifies an organisation to be a Community Chaplaincy Member?

- 1 Third Sector organisation with links to the Community
- 2 Structured to maintain presence and support inside Prison and in the Community
  - through the gate support which continues into the Community
- 3 Linked to and working alongside Prison Chaplaincy
- 4 Conviction of unique role of Community Chaplaincy
- 5 Faith ethos
- 6 Ready to support people of all faiths and none, without proselytising.
- 7 'Community Chaplaincy' in or associated with the organisation's name and contained in its mission statement

In addition to the above criteria, the CCA recommends as good practice that each project seeks to recruit and train volunteers from a range of faiths (as recognised by the Ministry of Justice within PSO 4550) and ethnic backgrounds as appropriate, in order to reflect the demographics of the prison/area within which it works and ensure good standards of equality and diversity are observed.

## B. What do we expect established Members to conform to?

This lists expectations once a Community Chaplaincy (CC) is established (no longer Start-Up). There may be times when a CC is unable to fully meet these expectations – steps to remedy this would be a matter for discussion between the CC and the Association with the aim of agreeing an appropriate way forward

- 1 Prompt payment of annual subscription.
- 2 Acceptance that CCA, is the national voice of Community Chaplaincy and a commitment to corporate lobbying/information sharing etc.
- 3 Reasonable levels of participation in the work of the National Body and regular attendance of peer support and other meetings.
- 4 Participation in consultations and reviews of standards, policies, training, quality assurance mechanisms, and information requirements and acceptance that, following due consultation, final decision on these matters rests with the CCA Board.
- 5 Adherence to such standards, active cooperation with quality assurance mechanisms and timely provision of information and input of data.
- 6 Readiness to work in partnership, and not in competition, with other CCA members
  - Pooling energy and resources
  - Working together on resettlement of individuals across locations
- 7 Respected by Prison Service/Probation, unless these are behaving unreasonably ("Respect" is not intended to imply full agreement on approach or individual cases.)
- 8 Avoidance of all actions which risk the reputation of the CCA and the Network e.g.
  - Working when insufficiently qualified/without proper support with high-risk individuals
  - Making inappropriate/exaggerated claims when applying for funding or other support
  - Claiming the support of the CCA without prior permission.
- 9 Use of the Community Chaplaincy Logo within guidelines established by the CCA